

# HOW THIS CATALOG CAN HELP STUDENTS SUCCEED

regulations, or accreditation requirements. Updates, changes, and addenda to this catalog can be found at

[www.CCD.edu/Updated-Course-Schedule](http://www.CCD.edu/Updated-Course-Schedule)

## A Valuable Tool

This catalog is a valuable tool for answering questions and helping students who attend Community College of Denver. The CCD catalog is organized to guide students through each step of their college career.

- Admission and Registration
- Tuition and Fees
- Financial Aid
- Campus Services
- Selected Policies
- Degree and Certificate Requirements
- Course Descriptions

Please see a CCD Academic Advisor to answer any questions about the material in this catalog or for help in planning educational goals.

## Additional Publications

This catalog is one of three publications that are essential to students' success at Community College of Denver. The other two publications are

- Admissions & Registration Guide -- a publication of classes offered. The specific courses offered at CCD are viewable online.
- Student Handbook -- an annual publication of regulations and resources at CCD. The handbook is distributed to students attending orientation and is available for pick-up at the Welcome Center or the Lowry Campus.

## Helpful to Know

Each course listed in the catalog may not be offered every semester. Some courses are taught only when there is a demand for specific instruction to complete a major curriculum. For a list of courses available each semester, students should consult the current online class schedule.

Nothing in the Catalog, Admissions & Registration Guide, or Student Handbook is intended to create (nor shall be construed as creating) an expressed or implied contract. CCD reserves the right to modify, change, delete, or add to, as it deems appropriate, the policies, procedures, and other general information in the Catalog, Admissions & Registration Guide, or Student Handbook.

## Which Catalog To Use

This catalog is effective summer semester 2017 through spring semester 2018. First time students at Community College of Denver should use this catalog.

Continuing students who have not had a 12-month lapse in enrollment since first enrolling at CCD have the following "catalog of record" options for meeting their graduation requirements. A student may use the catalog in effect when the student

- is admitted to CCD;
- first registers at CCD;
- submits a Program of Study Change Request form;
- or applies for graduation.

Students cannot combine major requirements from multiple catalogs for graduation purposes. The catalog of record can be used for only six years for degree programs and three years for certificate programs. Students who do not maintain continuous enrollment (attend at least one term during each 12-month period) must be readmitted and are subject to the catalog in effect, beginning with the term in which they are readmitted.

CCD retains the right to cancel or change programs or course offerings where enrollments are insufficient or for any other reason.

## Where to Find Catalog Updates

This catalog is true and accurate at the time of publication. Additions and changes may occur because of changes in state, system or college