

ACCOUNTING

Associate of Applied Science Degrees

Business Pathway
 CCD.edu/Accounting

Community College of Denver currently offers two Associate of Applied Science degrees in accounting.

- Accounting
- Accounting Transfer

Accounting

This Associate of Applied Science in accounting focuses on preparing you for a career in the field of accounting. By working closely with local industry leaders, the coursework focuses on providing you with technical skills that businesses require for entry-level job candidates. Our graduates start their careers as accounting technicians, bookkeepers, tax preparers and clerks in processing accounts payable, accounts receivable and payroll. Although the program is designed to put you to work immediately after graduation, the degree also prepares you for advanced studies in the field at the university level. Credits will transfer on a course-by-course basis and will vary by institution.

COURSE MAP

Course	Title	Credits
First Semester		
ENG 1021	English Composition I: GT-CO1	3
BUS 1015	Introduction to Business	3
ECO 2001	Principles of Macroeconomics: GT-SS1	3
ACC 1011	Introduction to Financial Accounting	3
COM 1150	Public Speaking	3
Subtotal		15
Second Semester		
MAT 1140	Career Math	3
CIS 1018	Introduction to PC Applications	3
ACC 1012	Introduction to Managerial Accounting	3
ACC 1025	Computerized Accounting	3
Choose One Elective		3
ACC 1031	Income Tax	
CIS 1055	PC Spreadsheet Concepts: Excel	
ECO 2002	Principles of Macroeconomics: GT-SS1	
MAN 2026	Principles of Management	
MAR 1060	Customer Service	
PAR 2211	Legal Research	
Subtotal		15
Third Semester		
ACC 1032	Tax Help Colorado	2
ACC 1035	Spreadsheet Applications for Accounting	3
BUS 2016	Legal Environment of Business	3
MAR 1060	Customer Service	3
MAT 1340	College Algebra: GT-MA1	4
Subtotal		15
Fourth Semester		
ACC 1015	Payroll Accounting	3
ACC 1033	Tax Help Colorado Practicum (offered in spring only)	1
ACC 1025	Computerized Accounting	3
ECO 2002	Principles of Macroeconomics: GT-SS1	3
BUS 2026	Business Statistics	3
Choose One Elective		3
HIS 2005	Women in World History: GT-HI1	
HIS 2135	Colorado History: GT-HI1	
HIS 2200	History of Latin America: GT-HI1	
HIS 2110	African American History: GT-HI1	
Subtotal		16
Total Credits		61

BUS 2026	Business Statistics	3
Choose One Elective		3
ACC 1031	Income Tax	
CIS 1055	PC Spreadsheet Concepts: Excel	
ECO 2002	Principles of Macroeconomics: GT-SS1	
MAN 2026	Principles of Management	
MAR 1060	Customer Service	
PAR 2211	Legal Research	
Subtotal		16
Total Credits		61

Transfer degree in Accounting

This unique agreement between CCD, Metropolitan State University of Denver (MSU Denver) and University of Colorado Denver (CU Denver) allows students to seamlessly transfer all 61 credits towards their Bachelor's degree in accounting. The coursework is designed to provide you with technical accounting skills as well as theory-based knowledge that will be built upon at the university level. Upon completion of this AAS degree, students will enter their university of choice as a junior and have only two years of courses to complete in order to receive their Bachelor's degree in Accounting from either MSU Denver or CU Denver.

COURSE MAP

Course	Title	Credits
First Semester		
ENG 1021	English Composition I: GT-CO1	3
BUS 1015	Introduction to Business	3
ECO 2001	Principles of Macroeconomics: GT-SS1	3
ACC 1011	Introduction to Financial Accounting	3
COM 1150	Public Speaking	3
Subtotal		15
Second Semester		
BUS 2017	Business Communication and Report Writing	3
CIS 1018	Introduction to PC Applications	3
ACC 1012	Introduction to Managerial Accounting	3
ENG 1022	English Composition II: GT-CO2	3
Choose One Natural & Physical Sciences Course (GT-SC2)		3
AST 1140	Astronomy of Ancient Cultures: GT-SC2	
BIO 1003	Principles of Animal Biology: GT-SC2	
BIO 1016	Introduction to Human Disease: GT-SC2	
GEY 1108	Geology of National Parks GT-SC2	
GEO 1060	Global Climate Change: GT-SC2	
Subtotal		15
Third Semester		
ACC 1032	Tax Help Colorado	2
ACC 1035	Spreadsheet Applications for Accounting	3
BUS 2016	Legal Environment of Business	3
MAR 1060	Customer Service	3
MAT 1340	College Algebra: GT-MA1	4
Subtotal		15
Fourth Semester		
ACC 1015	Payroll Accounting	3
ACC 1033	Tax Help Colorado Practicum (offered in spring only)	1
ACC 1025	Computerized Accounting	3
ECO 2002	Principles of Macroeconomics: GT-SS1	3
BUS 2026	Business Statistics	3
Choose One Elective		3
HIS 2005	Women in World History: GT-HI1	
HIS 2135	Colorado History: GT-HI1	
HIS 2200	History of Latin America: GT-HI1	
HIS 2110	African American History: GT-HI1	
Subtotal		16
Total Credits		61

Certificates

Business Pathway
CCD.edu/Accounting

Community College of Denver currently offers two certificates in accounting.

- Bookkeeping/Payroll
- Tax Preparation

Bookkeeping/Payroll

The bookkeeping/payroll certificate prepares you for full-charge bookkeeping activities, including journal and ledger entries, accounts payable and receivable processing, payroll, and financial statement preparation. The certificate provides a strong foundation in accounting with emphasis on manual and computerized accounting systems and is well suited for individuals currently employed looking to advance your career or those looking to enter the field of accounting as a new profession. The certificate is fully transferable to the Associate of Applied Science in accounting.

COURSE MAP

Course	Title	Credits
First Semester		
ACC 1011	Introduction to Financial Accounting	3
ACC 1032	Tax Help Colorado (offered in fall only)	2
ACC 1035	Spreadsheet Applications for Accounting (offered in fall only)	3
BTE 1008	Ten-Key by Touch	1
BUS 2017	Business Communication and Report Writing	3
CIS 1018	Introduction to PC Applications	3
Subtotal		15
Second Semester		
ACC 1015	Payroll Accounting	3
ACC 1025	Computerized Accounting	3
ACC 1033	Tax Help Colorado Practicum (offered in spring only)	1
BUS 1015	Introduction to Business	3
BUS 2016	Legal Environment of Business	3
MAR 1060	Customer Service	3
Subtotal		16
Total Credits		31

Tax Preparation

The tax preparation certificate prepares you for a career in individual income tax preparation. You will learn about basic accounting and tax regulations and how to use tax software to prepare and file tax returns. You will also obtain practical experience through participating in the Tax Help Colorado program, preparing actual income tax returns for low-income families in the metro-Denver area. The certificate provides you with the skills necessary to advance in your current career or provide a solid foundation in income tax preparation for those looking to enter the field of accounting. The certificate is fully transferable to the Associate of Applied Science in accounting.

COURSE MAP

Course	Title	Credits
First Semester		
ACC 1011	Introduction to Financial Accounting	3
ACC 1032	Tax Help Colorado	2
ACC 1031	Income Tax (offered in fall only)	3
BTE 1008	Ten-Key by Touch	1
Subtotal		9
Second Semester		
ACC 1033	Tax Help Colorado Practicum (offered in spring only)	1
CIS 1018	Introduction to PC Applications	3
Choose One Elective		3
ACC 1025	Computerized Accounting	

ACC 1035	Spreadsheet Applications for Accounting	
Subtotal		7
Total Credits		16