

TUITION CLASSIFICATION (RESIDENCY)

Colorado Classification

Tuition classification is governed by state law (Title 23, Article 7, of the Colorado Revised Statutes of 1973, as amended) and by judicial decisions that apply to all public institutions of higher education in Colorado and is subject to change at any time. CCD is required to apply the rules set forth in the law and does not have the authority to make exceptions unless specifically permitted by law.

In-state status requires that you live in Colorado for **one year prior to the first day of class**. Domicile is defined as an individual's true, fixed and permanent home and place of habitation. You may only have one domicile at any one time.

At the beginning of the one-year period, you are expected to take appropriate actions to demonstrate your intent to remain in Colorado permanently. This includes, but is not limited to:

- surrendering legal ties with your former state of residence,
- obtaining Colorado Driver's License/Identification within the statutory period,
- registering motor vehicle within the statutory period,
- registering to vote in Colorado,
- obtaining permanent employment in Colorado,
- filing income tax in Colorado,
- any other factors that document your intent to establish a permanent home in Colorado.

You are qualified to begin the one-year domicile period upon reaching 22 years of age, and thus would satisfy the one-year domicile requirement at 23 years of age. The one-year domicile period also begins upon marriage or emancipation if you are under 22 years of age. Individuals under the age of 23 are eligible for in-state tuition if a parent or court-appointed legal guardian meets the requirements of the tuition law.

Eligible non-U.S. citizens may be requested to provide immigration documents, which may include but are not limited to, I-94 Arrival-Departure Record, Permanent Residency Card, or other required documents.

Initial Classification

You are classified as resident or non-resident for tuition purposes based on the information provided on the application for admission to CCD. Failure to answer all questions could lead to initial classification as a non-resident. After your status is determined, it remains unchanged in the absence of satisfactory evidence to the contrary.

Change in Tuition Classification

New students who believe that their initial tuition classification was based on incomplete information and wish to prove eligibility must submit an Amended Application form by the census date of the earliest part-of-term in which they are enrolled. Continuing students who attended and paid non-resident tuition, or individuals emancipated prior to 22 years of age, shall have up to 30 days from the first day of class to complete the Petition for In-State Tuition form. If sufficient evidence is not presented by the published deadline, the classification becomes final as to that term.

Information submitted to qualify for in-state classification is subject to independent verification and will not be returned to students. Individuals submitting false information or falsified supporting documents are subject to college disciplinary proceedings and may face criminal charges.

Appeal Procedure

You will not be allowed to drop courses after the census date if you are denied in-state tuition. You are responsible for dropping all courses by census date, even if a decision on the Petition for In-State Tuition has not yet been received. You may appeal the decision of the Tuition Classification Officer when denied in-state tuition. The Tuition Classification Appeal form must be received before the last day of the semester for which in-state tuition classification is sought. The decision of the appeals committee is final

and will not be overturned by the Colorado Department of Higher Education (CDHE).

CCD reserves the right to correct tuition classification after the deadline in cases where the college believes an error was made.

Tuition Classification for Reverse Transfer Degrees

CCD will use the last known residency as listed in CCD's student information system when awarding a reverse transfer degree to a non-active student. This will not impact tuition classification as the student will have a registration hold placed for the term in which the degree is being awarded. Students will be made inactive for any future terms and must reapply for admission if they seek re-enrollment at CCD.

Colorado ASSET Bill

Senate Bill 13-033, also known as Colorado ASSET, allows U.S. citizens, permanent residents and students without lawful immigration status to receive in-state tuition through attendance and graduation from a Colorado high school or through attendance at a Colorado high school combined with obtaining a GED.

To qualify for in-state tuition under ASSET, you must:

- Have attended a public or private high school in Colorado for at least three years immediately preceding the date that t either graduated from a Colorado high school or completed a general equivalency diploma in Colorado; and
- Be admitted to a Colorado college or university within 12 months of graduation from a Colorado high school or completion of a Colorado GED.
- Apply for COF if you are a student without lawful immigration status. You must also complete an affidavit stating that you have applied for lawful presence or will apply as soon as you are eligible to do so.
- Have been physically present in Colorado on a continuous basis for at least 18 months preceding the start of the semester if you are a student without lawful immigration status who graduated or completed the GED prior to September 1, 2013, but were not admitted to a college or university within 12 months after graduating or completing the GED.

As with the traditional domicile path, residency classification will be determined based on the information and documents submitted by you. The burden of proof is on the individual seeking in-state tuition.

Western Undergraduate Exchange (WUE)

If you are a resident of one of the Western Interstate Commission for Higher Education (WICHE) states, you may be eligible to request a reduced tuition rate. WICHE states include Alaska, Arizona, California, Hawaii, Idaho, Montana, Nevada, New Mexico, North Dakota, Oregon, South Dakota, Utah, Washington, and Wyoming. Students applying for the WUE program must provide evidence of domicile in one of the qualifying states and will be required to reapply for WUE each academic year.

Requirements

- The WUE application form must be submitted to Office of Registration and Records by the earliest drop (census) date for your courses. Visit CCD.edu/StudentForms.
- Students 22-years-old and younger will need to submit at least two intent items from the parent that date back one year prior to the start of classes to document the parent is a resident of one of the qualifying states.
- Students 23-years-old and older will need to submit at least two intent items that date back one year prior to the start of class with the WUE application to document the student is a resident of one of the qualifying states.
- Students are not permitted to apply time spent in the WUE program toward satisfaction of Colorado residency requirements for tuition purposes.
- Online courses are not eligible for the WUE tuition rate.

Military/Special Residency Requirement Waivers

The tuition law recognizes the special circumstances regarding military personnel, honorably discharged veterans, Olympic athletes, inmates, recent Colorado high school graduates or GED recipients, and individuals who relocate to Colorado for employment purposes. Office of Registration

and Records can be contacted at 303.556.2420 for information on specific circumstances.

Active duty members of the armed forces, as well as their spouse and dependent children, whose permanent duty station is in Colorado will be eligible for in-state tuition, even if the permanent duty station changes, as long as the student (armed forces member, their spouse, or dependent child) is continually enrolled in classes. Service members should contact their military base education office for documentation.

Active-Duty Military Members

Active-duty military members are current members of the Armed Forces of the United States (U.S.). Qualifying U.S. active duty armed forces include Army, Navy, Air Force, Marine Corps, Coast Guard, Public Health Service, NOAA Corps, and members of the Canadian military. Active-duty military members and their dependents are eligible for in-state tuition if all requirements are met.

Requirements

- The Active Duty Military Residency Requirement Waiver must be submitted within 30 days of the first day of class.
- This form is to be completed by an active-duty military member of the U.S. Armed Forces and their legal dependents stationed in Colorado on a permanent change-of-station basis or on a temporary assignment to duty in Colorado or a member of the military force of Canada and their legal dependents claiming exemption to in-state residency requirements.
- The Active Duty Military Residency Requirement Waiver should be submitted with the student's military ID (front and back copy required).
- The Active Duty Military Residency Requirement Waiver is valid for one semester unless the education services officer signs and approves additional semesters on the form.
- The military member, military's spouse, or dependent child must reside in Colorado prior to the first day of class in order to be eligible for in-state tuition.
- The active-duty military member, spouse or dependent child attending class is eligible for the College Opportunity Fund (COF) stipend (CCD.edu/COF) but must apply and authorize it in order to receive the stipend.

U.S. Armed Forces Veteran Residency Requirement Waiver

U.S. Armed Forces Veterans who were members of the Armed Forces of the United States and who can receive educational benefits under Chapters 30, 31, 33, 35, 1606, and 1607 and their dependents are eligible for in-state tuition if all requirements are met.

Requirements

- The U.S. Armed Forces Veteran Residency Requirement Waiver form (CCD.edu/StudentForms) must be submitted within 30 days of the first day of class to apply for in-state tuition.
- This form is for Honorably Discharged Veterans of the Armed Forces of the United States (Army, Navy, Air Force, Marines, Coast Guard) who are not members of the Colorado National Guard, who otherwise would not qualify for in-state tuition as one-year residents of Colorado.
- The U.S. Armed Forces Veteran Residency Requirement Waiver should be submitted with the military veteran's DD214 (whose character of service is listed to be as "Honorable"). The discharged military service member must document more than 90 days of service on their DD214. In addition, the student should submit at least two intent items (legal ties) from Colorado. The following can be used to document intent: Colorado driver license or valid Colorado ID, Colorado motor vehicle registration, Colorado paystub, Colorado voter registration, Colorado state income taxes, or Colorado warranty deed. For more information regarding Colorado intent items, please view our website at CCD.edu/Residency.
- The U.S. Armed Forces Veteran Residency Requirement Waiver is valid for three semesters only.

- The military veteran, veteran's spouse, or veteran's dependent child must reside in Colorado prior to the first day of class in order to be eligible for in-state tuition.
- The military veteran, veteran's spouse, or veteran's dependent child attending class is eligible for the College Opportunity Fund (COF) stipend (CCD.edu/COF) but must apply and authorize it in order to receive the stipend.

Veterans Access, Choice and Accountability Act (VACA)

U.S. Armed Forces Veterans who, while living in Colorado, were members of the Armed Forces of the United States and who can receive educational benefits (Chapters 30, 31, and 33, respectively, of Title 38, U.S. Code) and their dependents are eligible for in-state tuition under VACA if requirements are met.

Requirements

- The U.S. Armed Forces Veteran Residency Requirement Waiver (CCD.edu/StudentForms) must be submitted within 30 days of the first day of class. It is only valid for three consecutive semesters.
- This form is for Honorably Discharged Veterans of the Armed Forces of the United States (Army, Navy, Air Force, Marines, Coast Guard) who are not members of the Colorado National Guard, who otherwise would not qualify for in-state tuition as one-year residents of Colorado, to apply for in-state tuition.
- The U.S. Armed Forces Veteran Residency Requirement Waiver should be submitted with the military veteran's DD214 (whose character of service is listed to be as "Honorable"). The discharged military service member must document more than 90 days of service on their DD214 and the discharge date on the DD214 should not be longer than 3 years old from the first day of class. Student's intent items are not needed if in-state tuition is approved under VACA.
- The military veteran, veteran's spouse, or veteran's dependent child must reside in Colorado prior to the first day of class in order to be eligible for in-state tuition.
- The military veteran, veteran's spouse, or veteran's dependent child attending class is eligible for the College Opportunity Fund (COF) stipend (CCD.edu/COF) but must apply and authorize it in order to receive the stipend.